

Defence Housing Australia Freedom of information - Your review rights

If you disagree with the decision made by Defence Housing Australia (DHA) under the *Freedom of Information Act 1982* (the Act), you can ask for the decision to be reviewed. You may want to seek review if you sought certain documents and were not given full access, if you have been informed that there will be a charge for processing your request or if your application to have your personal information amended was not accepted.

Internal review

If DHA makes an FOI decision with which you disagree, you can ask DHA to review its decision. The review will be conducted by a DHA officer at a more senior level than the original decision maker. There is NO charge for internal review.

You must apply within 30 days of being notified of the decision, unless you have sought an extension from DHA.

DHA must make a review decision within 30 days. Where DHA has not met its review obligation, you may then approach the Information Commissioner.

Internal review is not available if the Minister or the principal officer of the agency made the decision personally.

How to apply for internal review

You must apply in writing and should include a copy of the notice of the decision provided and the points to which you are objecting and why. You can lodge your application in one of the following ways:

Post: Company Secretary
 Defence Housing Australia
 26 Brisbane Avenue
 BARTON ACT 2600

Email: foi@dha.gov.au

External review

When can I go to the Administrative Appeals Tribunal (AAT)

If eligible, you may have the option of seeking a review by the AAT. AAT application fees may apply. For information on AAT procedures you can visit www.aat.gov.au.



Making a complaint

Complaints about FOI administration by government, including DHA are handled by the Commonwealth Ombudsman. For information on Commonwealth Ombudsman procedures you can visit ww.ombudsman.gov.au.

Defence Housing Australia FOI contacts

Defence Housing Australia
26 Brisbane Avenue
BARTON ACT 2600

Ph: +612 6217 8401
Email: foi@dha.gov.au
Website: www.dha.gov.au